

U.S. Department of Labor

Occupational Safety and Health Administration  
Marlton Executive Park  
Building 2, Suite 120  
701 Route 73 South  
Marlton, New Jersey 08053  
Phone: (856) 757-6181, Fax: (856) 757-5087



October 19, 2004

US Postal Service- Eatontown  
307 Industrial Way  
Eatontown, NJ 07799

Re: US Postal Service- Eatontown  
Complaint No. 204224463

Dear Ms Mary Ducey:

On 10/18/2004, the Occupational Safety and Health Administration (OSHA) received a notice of a safety hazard at your worksite at 307 Industrial Way, Eatontown, NJ 07799.

We notified you, by telephone, of these alleged hazards on 10/18/04. The specific nature of the alleged hazards is as follows:

**A change to the Evacuation Plan has not been publicized or posted since the installation of a new conveyor belt system.**

We have not determined whether the hazards, as alleged, exist at your workplace; and we do not intend to conduct an inspection at this time. However, since allegations of violations and/or hazards have been made, we request that you immediately investigate the alleged conditions and make any necessary corrections or modifications. Please advise me in writing (via fax if possible), no later than 10/26/04 of the results of your investigation. You must provide supporting documentation of your findings, including any applicable measurements or monitoring results, and photographs/video which you believe would be helpful, as well as a description of any corrective action you have taken or are in the process of taking.

This letter is not a citation or a notification of proposed penalty which, according to the OSH Act, may be issued only after an inspection or investigation of the workplace. It is our goal to assure that hazards are promptly identified and eliminated. Please take immediate corrective action where needed. We encourage employee participation in investigating and responding to any alleged hazard. If we do not receive a response from you by 10/26/04 indicating that appropriate action has been taken or that no hazard exists and why, an OSHA inspection may be conducted. An inspection may include a review of the following: injury and illness records, hazard communication, personal protective equipment, emergency action or response, bloodborne pathogens, confined space entry, lockout and related safety and health issues.

Please note, however, that OSHA selects for inspection some cases where we have received letters in which employees have indicated satisfactory corrective action. This is to ensure that employers have actually taken the action stated in their letters.

The State of New Jersey offers OSHA consultation services, without charge, to assist in resolving all occupational safety and health issues. The variety of services available or the scheduling of those services may be limited by the consultation project's requirement to give priority to small businesses in high hazard industries and by its backlog. However, you may be able to obtain similar services from your insurance carrier or private consultant in a more timely fashion. To discuss or request the services, call or write your New Jersey consultation project at the following address:

New Jersey Department of Labor  
Division of Public Safety and Occupational Safety and Health  
OSHA On-Site Consultation Service  
P.O. Box 953  
Trenton, NJ 08625-0953  
Safety Issues: (609) 292-0404 Health: (609) 984-0785

You are requested to post a copy of this letter where it will be readily accessible for review by all of your employees and return a copy of the signed Certificate of Posting (Attachment A) to this office. Also, you are requested to provide a copy of this letter and your response to it to a representative of any recognized employee union or safety committee if these are at your facility. Failure to do this may result in an on-site inspection. The complainant has been furnished a copy of this letter and will be advised of your response. Section 11(c) of the OSH Act provides protection for employees against discrimination because of their involvement in protected safety and health related activity.

If you have any questions concerning this matter, please contact the Area Office at the address in the letterhead. Your personal support and interest in the safety and health of your employees is appreciated.

Sincerely,

  
Gary W. Roskoski  
Area Director

GWR/mrb

Attachment A