

(Monmouth)

2009 MAINTENANCE IN-CRAFT OPEN SEASON

The Maintenance In-craft 2009 Open Season application period runs from

March 1 through March 31, 2009

In-craft maintenance employees are eligible to apply for any register authorized in this office (see attached list) **if they are not currently on that register or on the ineligible list**. Employees who have previously abandoned the process for any group may reapply during Open Season.

Eligible applicants may pick up an Employee Maintenance Position Selection Form (EMPS) between March 1 and March 31, 2009, in Doreen's Office. Applicants must return the EMPS to Doreen's office by the close of business March 31, 2009.

Applicants for Open Season will be placed on a register (or the list of ineligibles for that register) with a register date of March 31, 2009.

(MONMOUTH)

Employee Maintenance Position Selection Form

Employee Name: _____
(Please Print)

Employee ID: _____

Return By: 3/31/2009

The following MSS positions should be authorized in your facility. You must return this form, with a check mark beside each position in which you are interested, by the deadline listed above.

	POSITION TITLE / LEVEL
	CHECK BOX
0	<input type="checkbox"/> Electronic Technician / PS-10
1	<input type="checkbox"/> Maintenance Mechanic, MPE / PS-9
2	<input type="checkbox"/> Maintenance Mechanic / PS-7
3	<input type="checkbox"/> Area Maintenance Specialist / PS-8 <input type="checkbox"/> Area Maintenance Technician / PS-9 <input type="checkbox"/> Building Equipment Mechanic / PS-9
4	<input type="checkbox"/> Building Maintenance Custodian / PS-5 <input type="checkbox"/> Letter Box Mechanic (Shop) / PS-8
NON-MSS	<input type="checkbox"/> Maintenance Support Clerk / PS-7 <input type="checkbox"/> Maintenance Support Clerk / PS-6

Employee Signature Required

Date Signed